

Use your computer to fill out each field. Print document, sign, and send with student to school the day student returns to school.

Do not use this form for tardies; they are not excusable.

Reporting an
Absence for:
(type/print
**student's full
name**)



Today's Date

- Student Absence due to: Illness
 Medical/Dental
 Family Emergency*
 Other*

In a few, short words
please explain absence if
you checked: *Family
Emergency, or Other*

Please list all dates of
absence. Print another
form if necessary.

Additional Date

Additional Date

Additional Date

Your E-mail address (print or type)

Phone # where you may
be reached today

Your full name and
relationship to student:

Signature required
(after printing form)